WEST VIRGINIA MILITARY AUTHORITY
1703 COONSKIN DRVIE
CHARLESTON, WEST VIRGINIA 25311-1085
O&M AGREEMENT POSITION VACANCY ANNOUNCEMENT
ANNOUNCEMENT NUMBER: ML161009

OPENING DATE: **October 20, 2016** CLOSING DATE: **November 14, 2016**

LOCATION: Base Civil Engineering, 130th Airlift Wing, Charleston, West Virginia

JOB TITLE: Probationary Firefighter: This (**Recruitment**) will be used to establish a list of qualified candidates to fill the current vacancy and may be used to fill future vacancies as they occur over a fifteen month period.
(Position(s) are Located at the 130th Airlift Wing Charleston, WV)

POSITION TO BE FILLED UPON AVAILABILITY OF RESOURCES:

SALARY: Probationary Firefighter (3E731/51)
Range $35,184- $51,948 ANNUALLY

MILITARY MEMBERSHIP: Position will be filled by a member of the West Virginia National Guard assigned to Fire Emergency Services; the individual must be/or become a member as condition of employment.

GENERAL DESCRIPTION OF WORK: Individual performs firefighting, rescue, salvage, fire prevention and other fire protection operations for the protection operations of base facilities, equipment and personnel.

MAJOR DUTIES AND QUALIFICATION REQUIREMENTS: A review of the major duties and necessary qualifications are attached for your information.

HOW TO APPLY: Anyone interested in applying for this position must submit a **completed State of West Virginia Application for Employment and resume** by the Closing Date listed to: The Adjutant General's Office, 1703 Coonskin Drive, Charleston, WV 25311.
Applications may be obtained from the Human Resources Office of the Adjutant General's Department, 1703 Coonskin Drive, Charleston, WV 25311 or at
http://www.wv.ngb.army.mil/jobs/forms/default.html.

EVALUATION SKILLS: (1) Experience; (2) Training; (3) Education.

POSTING: This announcement will be posted on all bulletin boards for the duration of the announcement period. Additional copies of this announcement and the position description may be obtained at Base Civil Engineering.

SPECIAL REQUIREMENTS:

1. POSITION IS CONTINGENT UPON RECEIPT OF CONTINUED DEPARTMENT OF DEFENSE FUNDING.
2. THIS POSITION FALLS UNDER THE WEST VIRGINIA PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS).
3. CONSIDERATION WILL BE GIVEN TO ALL QUALIFIED APPLICANTS WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, AGE, MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.
4. STATE POSITIONS ANNOUNCED BY THE ADJUTANT GENERAL ARE AT-WILL EMPLOYMENT POSITIONS. THE TERM AT-WILL EMPLOYMENT MEANS THAT THE EMPLOYEE MAY BE TERMINATED AT ANY TIME WITHOUT CAUSE.
5. EMPLOYMENT SUBJECT TO FAVORABLE SECURITY AND BACKGROUND CHECK.

JAMES A. HOYER
MAJOR GENERAL, WVARNG
The Adjutant General

Attachment

TITLE: PROBATIONARY FIREFIGHTER

PAY GRADE: TBD

I. OCCUPATIONAL REQUIREMENTS: Incumbent subject to uncommon tours of duty, rotational shift assignments. May be required to fly in military or civilian aircraft for TDY purposes. May be required to respond to requests for support from civilian fire departments.

II. INTRODUCTION: This position exists to provide fire protection and related services to personnel and resources of the West Virginia Air National Guard, Yeager Airport Charleston, WV. Position is 100% federally funded and is considered mission essential. Due to the repetitive nature of normal duties, not knowing when emergency situations will arise, normal duties may not be completed at normally scheduled times. They are to be completed by 1600 hours of that duty day unless otherwise approved by the Assistant Fire Chief. Firefighters receive recurring proficiency training as directed by AFMAN 32-2003 and AFI 32-2001/ANG Supp. 1. Various training aids and manuals give firefighters adequate training. Work assignments are made on crew basis in rotation. Normal assignments are completed by the day of week, i.e., Monday-clean vehicles, Tuesday-bunkroom, etc.

III. The following duties, responsibilities and requirements constitute minimum requirements for this position.

IV. DUTIES AND RESPONSIBILITIES:

Works scheduled 24-hour shifts in a variety of duties at the fire station and at the scene of an aircraft crash, fire or other emergency.

a. Reports directly to the Crew Chief, Assistant Chief and/or Fire Chief.

b. Performs inspection and operator maintenance of firefighting vehicles, tools, equipment, protective clothing, and maintains station facilities in a safe, efficient and timely manner following prescribed procedures. Missed scheduled maintenance and inspection procedures could affect performance rating negatively.

c. Drives and operates crash/fire rescue vehicles. Operates tools and equipment, controls and extinguishes aerospace vehicle fires. Performs overhaul and salvage operations, airfield patrol surveillance, standbys and fuel spill cleanup. Assists in evacuation of personnel from buildings, protects exposures and positions and operates tools and equipment. Controls and extinguishes structural fires, loads hose and hose load finishes.

d. Perform building inspections and pre-fire planning; perform maintenance and testing of all building Fire alarm systems, wet and dry pipe sprinkler systems, deluge systems and any other firefighting systems. These duties will be performed IAW prescribed regulations and procedures. Failure to perform the above will reflect negatively on performance evaluation.

e. Effects entry by normal and emergency means in aircraft and buildings, shuts down aircraft engines and systems, performs rescue and administers emergency first aid and CPR if necessary. These duties will be performed efficiently and safely as possible. Failure to perform the above duties is considered unsatisfactory and will affect the performance rating negatively.

f. Participates in all training, classroom and practical, IAW current regulations and directives, and assists in evaluating training done by other firefighters. More than six missed training classes and/or drills will be considered unsatisfactory and will affect performance rating negatively.

g. Performs fire alarm and communications center duties. Alerts firefighting personnel and support agencies, dispatches equipment, and inform personnel of location and nature of fires. Directs all incoming calls to appropriate personnel and takes messages. Will operate alarm room IAW AFI 32-2001/ANG Supp.1. Noncompliance with AFI 32-2001/ANG Supp. 1 will affect performance rating negatively.

h. Strictly adhere to policies and regulations IAW the operating instructions of this Fire Department, The State of West Virginia regulations and AFI 32-2001/ANG Supp. 1. Will conduct himself or herself in a professional manner at all times and maintain the proper attitude toward the position at all times. Will be on time for all shifts unless leave has been approved or the Assistant Fire Chief has approved the individual being late. Being late for roll call more than twice without approval during the rating period will be considered unsatisfactory and will affect the performance rating negatively.

i. Must acquire a working knowledge of regulations, directives, operating instructions and standards.

j. Must acquire a working knowledge of all mission related hazardous materials.

k. Must be able to make immediate decisions during emergency situations.

l. Other duties as assigned.

V. SUPERVISORY CONTROLS:

Reports to the Crew Chief or Assistant Chief for crew assignments.

VI. QUALIFICATIONS:

a. AGE REQUIREMENT:

1. Candidates must be at least age 18 at the time of this announcement.

2. Maximum age of 39 at the time of probationary appointment. (Industry standard is usually 37) due to retirement qualifications.

b. MANDATORY:

1. Must have at least one year experience with military or organized civilian fire department. ANG/CEXF recommends the following certifications be required: IFSAC or DoD certifications for Firefighter II, Airport Firefighter and HazMat Operations. With a knowledge of characteristics, range, and effectiveness of various extinguishing agents, combustible materials, fire alarm systems, first aid, firefighting apparatus and allied equipment, firefighting and rescue techniques, and other operations peculiar to crash/fire rescue. Must be/or must complete a State and National EMT-B course within 36 months of appointment and maintain then for continued employment.

2. **Must submit to and pass, without exception, initial and annual occupational physicals in accordance with the current edition of NFPA 1582 (Medical Requirements for Firefighters).**

3. **Candidates will receive Psychological evaluations in accordance with the current edition of NFPA 1582 (Medical Requirements for Firefighters).**

4. High school diploma or GED equivalent.

5. Qualified personnel are hired in accordance with department needs, State and Federal policy and Affirmative Action Plan.

6. Objectives are met on schedule and special projects are completed as required.

7. Must possess and maintain, at all times, a state and government vehicle operator's license. Failure to do so could result in dismissal.

8. Must have a working knowledge of all assigned firefighting and rescue equipment.

9. Must be familiar with egress and safety procedures of all assigned military and civilian aircraft.

10. Must be knowledgeable in operation of vehicles and radios around aircraft movement areas.

11. Must be willing to be tested for communicable diseases and illegal substance consumption. Positive results will result in instant dismissal.

12. 12 month probationary period.

13. Must complete all required training, to obtain skill level 3E751, i.e.... (CDC, or in residence). Within 12 months of appointment.

14. Must be/or must complete a State and National EMT-B course within 36 months of appointment and maintain then for continued employment.

15. Be a member of the WVANG Assigned to the Fire Emergency Services career field.

c. OCCUPATIONAL ASSESSMENT:

CARDIOVASCULAR ASSESSMENT

1. 1.5 mile run required to be completed within 13:00 minutes.

OCCUPATIONAL ASSESSMENT

The assessment component requires firefighters to complete ten simulated firefighting tasks on obstacle course (circuit) wearing Fitness Clothing with a 50 pound weight vest. In a consecutive manner without stopping. The ten tasks are as follows:

Task 1: *One Arm Hose Carry.* Carry one 50-ft section of 3-inch hose 100 feet.

Task 2: *Ladder Raise.* Carry a 12-ft ladder 50 feet and raise it against a wall

Task 3: *Charged Hose Drag.* Drag a charged 1.5-1 ¾ inch hose 100 feet.

Task 4: *First Ladder Climb.* Climb a 24-ft ladder (10 rungs) three times.

Task 5: *High Volume Hose Pull.* Pull a section of 4.5 or 5-inch hose 100 feet hand over hand.

Task 6: *Forcible Entry.* Move a 225lb tire 12 inches using a 10-lb Sledgehammer.

Task 7: *Victim Drag.* Drag a mannequin weighing 150 pounds 100 feet.

Task 8: *Second Ladder Climb.* Climb a 24-ft ladder (10 rungs) twice.

Task 9: *Ladder Lower.* Lower a 12-ft ladder and carry it a distance of 50 feet.

Task 10: *Spreader Tool Carry.* Carry an 80-lb spreader tool (Hurst Tool) 100 feet.

d. DESIRABLE:

1. Completion of a U.S. Air Force Fire Protection Course and have attained the U.S. Air Force AFSC or equivalent.

2. Advanced training in the various facets of firefighting from a qualified IFSAC accredited school.