

**STATE OF WEST VIRGINIA
WEST VIRGINIA MILITARY AUTHORITY
1703 COONSKIN DRIVE
CHARLESTON, WV 25311-1085**

**POSITION VACANCY ANNOUNCEMENT
ANNOUNCEMENT NUMBER: ML160914
(5 Positions)**

OPENING DATE: September 30, 2016

CLOSING DATE: October 14, 2016

LOCATION: West Virginia National Guard, 1703 Coonskin Drive, Charleston, WV 25311-1085

JOB TITLE: MA Trades Specialist 2

WORKING TITLE: MA Agriculture Specialist

SALARY RANGE: \$ 30,012 - \$ 44,700 per annum

MAJOR DUTIES AND QUALIFICATION REQUIREMENTS: The position description is within this announcement.

HOW TO APPLY: Anyone interested in applying for this position must submit a **completed West Virginia Military Authority Employment Application form and resume** to West Virginia Military Authority, 1703 Coonskin Drive, Charleston, WV 25311- 1085.

Applications may be obtained from the West Virginia Military Authority, 1703 Coonskin Drive, Charleston, WV 25311-1085 or at <http://www/wv.ngb.army.mil/jobs/forms/default.html>

NATURE AND SCOPE OF WORK:

Under general supervision, performs agriculture, farming and maintenance work, to include planting and maintenance of trees, shrubs and other plants, with a focus on activities related to food production and similar agriculture projects and initiatives. Responsible for a variety of work related to farming and the operation and maintenance of farming equipment and machinery. Supports the federal and state missions of the West Virginia National Guard through the performance of a variety of semi-skilled work in connection with agriculture projects and initiatives, maintenance of agriculture facilities, buildings, grounds, and equipment. The primary function of this position is to perform farming and related work, as well as maintenance of buildings, grounds, equipment and machinery. Work assignments require knowledge of agriculture, farming, carpentry, and the operation and maintenance of farming and related equipment and machinery. Performs related work as required. Work will support the vision and mission of Patriot Guardens and similar agriculture initiatives within the context of strategic relationships among federal, state and local government, military organizations, and economic and community development organizations. Call-out and work in inclement weather and on difficult terrain is required. Statewide and occasional national travel is required. Performs other duties as assigned.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Perform general farming activities to include planting, grafting and maintenance of fruit and nut trees, planting and maintenance of vegetables.
2. Perform work associated with the construction, maintenance and operation of green houses, plant nurseries and high tensile electric fencing.
3. Operate equipment and machinery related to farming, to include dozers, excavators, backhoes, trucks, farm tractors, spray equipment, tilling equipment and generators.
4. Maintain equipment and machinery, as needed, to include changing oil and filters and basic preventive maintenance.
5. Apply insecticides, pesticides and herbicides in accordance with HAZMAT requirements for such products.
6. Establish and maintain honey bee hives, care for honey bees and extract honey.
7. Construct and repair walls, floors, steps, doors, window frames, tables, chairs and other wooden articles or equipment using saws, power and hand tools.
8. Perform carpentry work as needed to include operation of finger jointer, router, table saw and cut off saw.
9. Repair and replace lighting fixtures and bulbs; installs simple electrical equipment and assist in installation and repair of switches, wiring and electrical equipment.
10. Perform repair and replacement of sinks, toilets, faucets, pipes, drains and water lines.
11. Perform masonry repair work such as preparing cement, installing reinforcing steel rods, patching and finishing cement, and replacing damaged masonry.
12. Paint window frames, tables, chairs, buildings, sheds, rooms and equipment.
13. Gather and dispose of trash and other materials.
14. Move, load and unload supplies, move equipment by hand or with dollies and perform manual tasks.
15. Perform groundwork such as mowing and trimming, removing snow, sweeping sidewalks, and picking up trash.
16. Perform other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of the agriculture and farming.
2. Ability to learn the standard methods, practices, tools and equipment used in a variety of farming, maintenance, carpentry, building and grounds maintenance.
3. Ability to safely operate tools and equipment used in farming, maintenance, carpentry, building and grounds maintenance.
4. Ability to perform farming activities to include tilling, planting, sowing, grafting, spraying, food processing, construction, equipment operation and maintenance.
5. Ability to perform activities such as clearing land, grubbing, building roads, cutting grass, trimming, snow and ice removal and related work.
6. Ability to assist in carpentry, plumbing, electrical and masonry work.
7. Ability to perform physically arduous tasks.
8. Ability to understand and follow oral and written instructions.
9. Ability to safely work at various heights on ladders, platforms and scaffolds.

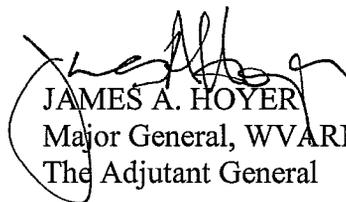
MINIMUM QUALIFICATIONS:

High School diploma or equivalent.

EXPERIENCE: One year of paid experience or self-employment in farming, agriculture, building maintenance or building trades such as carpentry, plumbing, electrical, plasterer, welder, machinist or masonry, or in heating, cooling, ventilation, air conditioning or closely related fields, custodial or grounds maintenance work.

SPECIAL REQUIREMENTS:

1. POSITION IS CONTINGENT UPON RECEIPT OF CONTINUED FUNDING.
2. THIS POSITION FALLS UNDER THE WEST VIRGINIA PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS).
3. MUST BE ABLE TO OBTAIN AND MAINTAIN A SECURITY CLEARANCE.
4. THIS POSITION MUST POSSESS A VALID DRIVER'S LICENSE
5. CONSIDERATION WILL BE GIVEN TO ALL QUALIFIED APPLICANTS WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, AGE, MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.
6. STATE POSITIONS ANNOUNCED BY THE ADJUTANT GENERAL ARE AT-WILL EMPLOYMENT POSITIONS. THE TERM AT-WILL EMPLOYMENT MEANS THAT THE EMPLOYEE MAY BE TERMINATED AT ANY TIME WITHOUT CAUSE.



JAMES A. HOYER
Major General, WVARNG
The Adjutant General