

**WEST VIRGINIA MILITARY AUTHORITY
1703 COONSKIN DRIVE
CHARLESTON, WV 25311**

**SECURITY COOPERATIVE AGREEMENT POSITION VACANCY
Announcement No: ML160809**

OPENING DATE: August 23, 2016

CLOSING DATE: September 6, 2016

LOCATION: Security Forces Functional Area, 130th Airlift Wing, West Virginia Air National Guard, 1679 Coonskin Drive, Charleston, WV 25311-5005

JOB TITLE: MILITARY SECURITY POLICE

SALARY: WVMA Salary Schedule Grade 6, Step 3, \$39,036.00 per annum, per position

MILITARY MEMBERSHIP: All personnel hired under the O&M Security Cooperative Agreement must be or become a member of the West Virginia Air National Guard (WVANG) and qualify for assignment to the Security Forces functional area as a condition of employment.

GENERAL DESCRIPTION OF WORK: The incumbent performs base security, maintains law, order, and security of property and personnel within the area of responsibility. Works rotating shifts, weekends, and holidays as scheduled.

MAJOR DUTIES AND QUALIFICATION REQUIREMENTS: A review of the major duties and necessary qualifications for the position are attached for your information.

HOW TO APPLY: Anyone interested in applying for this position must submit a completed West Virginia Military Authority Application and resume to West Virginia Military Authority, 1703 Coonskin Drive, Charleston, WV 25311-5000 within the above vacancy announcement dates.

Applications may be obtained from the West Virginia Military Authority, 1703 Coonskin Drive, Charleston, WV 25305-1085.

<http://www.wv.ngb.army.mil/jobs/forms/default.html>

EVALUATION SKILLS: (1) Experience; (2) Training; (3) Education

CONSIDERATION WILL BE GIVEN TO ALL QUALIFIED APPLICANTS WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, AGE, MEMBERSHIP OR NONMEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

POSTING: This announcement will be posted on all bulletin boards for the duration of the announcement period.

Attachment: Security Police Job Description

- 1. POSITION TITLE:** State Security Police

- 2. INTRODUCTION:** This position is located in the Security Forces functional area in support of the West Virginia Air National Guard installation. Incumbent performs base security, maintain law, order, and security of property and personnel within the ANG area of responsibility. Works rotating shifts, weekends, and holidays as scheduled.

- 3. DUTIES AND RESPONSIBILITIES:** Incumbent is responsible for performance of duties to prevent entrance of unauthorized personnel to the ANG installation and to protect if from fire, espionage, sabotage, thefts, pilferage, and other acts detrimental to safeguarding the resources and material therein.
 - a.** Performs security and resource protection duties within the ANG area of responsibility. Controls entry and exit of military and civilian personnel, vehicles, and other equipment at entry points to this area. Patrols installation to insure Federal property and ANG resources are properly secured.
 - b.** Conducts searches of persons and property within jurisdictional limitations and in accordance with instructions and provisions of applicable regulations and law.
 - c.** Performs security measures required to secure the combat potential against sabotage and/or attacks by individuals, small mobs, or forces. Contacts local federal or civil law enforcement officials to obtain assistance when ANG resources are threatened.
 - d.** Enforces standards of conduct and adherence to applicable laws and regulations within the ANG area of responsibility.
 - e.** Handles emergencies until appropriate key personnel contacted and assumes the responsibilities for the situation within the ANG are of responsibility.
 - f.** May perform duties as intrusion detection equipment monitor and maintain communications with the base patrol and other law enforcement agencies.
 - g.** Provides armed response to emergency situations within the ANG area of responsibility.
 - h.** Apprehends or detains suspects within jurisdictional limitations and in accordance with instructions and provisions of applicable regulations and laws.
 - i.** May be required to perform such additional duties as structural fire fighting, aircraft fire/crash/rescue duty, and maintenance of facilities and equipment. May be required to serve as a member of a team to cope with natural disasters, civil emergencies, or in case of expanded security.
 - j.** Works inside and outside, in inclement weather, on icy, wet and slippery pavements, stair surfaces, and ladders leading to rooftops. Stands posts and/or walks foot patrols during hot and cold weather conditions. Subject to the hazards of noise, fumes, heat, engine blast, and rotating propellers.
 - k.** Performs housekeeping duties in Security Forces functional areas. Mows grass, shovels snow, as required in and around Security Forces functional areas. Washes, cleans, and waxes vehicles assigned to the security section, as directed by the Chief, Security Police or Chief, Security Officer.

(9) Ability to speak clearly and distinctly.

b. Desirable:

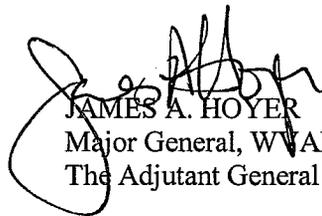
(1) Ability to type

(2) Completion of a basic law enforcement specialist course.

(3) Experience in functions such as base entry, traffic control, patrolling, or traffic accident investigation.

Special Requirements:

1. POSITION IS CONTINGENT UPON CONTINUED RECEIPT OF DEPT OF DEFENSE FUNDING
2. POSITION FALLS UNDER THE WV PUBLIC EMPLOYEES RETIREMENT SYSTEM
3. CONSIDERATION WILL BE GIVEN TO ALL QUALIFIED APPLICANTS WITHOUT REGARD
4. TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, AGE, MEMBERSHIP OR NON MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.
5. STATE POSITIONS ANNOUNCED BY THE ADJUTANT GENERAL'S OFFICE ARE AT WILL EMPLOYMENT POSITIONS. THE TERM AT WILL MEANS THAT THE EMPLOYEE MAY BE TERMINATED AT ANY TIME WITHOUT CAUSE.
6. MUST BE ABLE TO OBTAIN AND MAINTAIN A SECURITY CLEARANCE.


JAMES A. HOYER
Major General, WVARNG
The Adjutant General