

**WEST VIRGINIA MILITARY AUTHORITY  
1703 COONSKIN DRIVE  
CHARLESTON, WEST VIRGINIA 25311-1085**

**O&M AGREEMENT POSITION VACANCY ANNOUNCEMENT  
ANNOUNCEMENT NUMBER: WVMA – 120902**

**OPENING DATE:** 13 September 2011      **CLOSING DATE:** 23 September 2011

**LOCATION:** Fire Department 130<sup>th</sup> Airlift Wing, West Virginia Air National Guard, Yeager Airport, Charleston, WV

**JOB TITLE:** Military Firefighter (An AT-WILL EMPLOYMENT POSITION)

**SALARY:** \$36,060.00-54,180.00

**MILITARY MEMBERSHIP:** Position will be filled by a member of the West Virginia National Guard assigned to the Fire Emergency Services. Employee must be a member or eligible and willing to be a member of the West Virginia National Guard as a condition of employment.

**GENERAL DESCRIPTION OF WORK:** Performs fire fighting, rescue, salvage, fire prevention and other fire protection operations of base facilities, equipment and personnel.

**MAJOR DUTIES AND QUALIFICATION REQUIREMENTS:** A review of the major duties, qualifications and special requirements of the job are listed below in this announcement.

**HOW TO APPLY:** Anyone interested in applying for this position must submit a **completed West Virginia Military Authority Employment Application** to Base Civil Engineering, West Virginia Air National Guard, 1679 Coonskin Drive, Charleston, WV 25311 on or before the closing date noted above.

Employment Applications may be obtained at Base Civil Engineering Office or the West Virginia Military Authority, 1703 Coonskin Drive, Charleston, WV 25311 or online at <http://www.wvang.af.mil/hro/jobs.htm>.

**EVALUATION SKILLS:** (1) Experience; (2) Training; (3) Education

**CONSIDERATION WILL BE GIVEN TO ALL QUALIFIED APPLICANTS WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICS, AGE, MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.**

**POSTING:** This announcement will be posted on all bulletin boards for the duration of the announcement period. Additional copies of this announcement and the position description may be obtained at Base Civil Engineering.

AT-WILL EMPLOYMENT – State positions announced by the Adjutant General are AT-WILL EMPLOYMENT POSITIONS. The term AT-WILL EMPLOYMENT means that the employee may be terminated at any time without cause.

EMPLOYMENT SUBJECT TO FAVORABLE SECURITY AND BACKGROUND CHECKS. EMPLOYMENT IS CONTINGENT ON EMPLOYEE SUCCESSFULLY COMPLETING ALL REQUIRED TRAINING, CERTIFICATIONS AND FIRE TRAINING SCHOOL. FAILURE TO COMPLETE ALL REQUIRED TRAINING, CERTIFICATIONS AND FIRE TRAINING SCHOOL IN THE ESTABLISHED TIME PERIOD WILL BE GROUNDS FOR TERMINATION.

**TITLE: MILITARY FIREFIGHTER**

- I. OCCUPATIONAL REQUIREMENTS: Employee subject to uncommon tours of duty, rotational shift assignments. May be required to fly in military or civilian aircraft for TDY purposes. May be required to respond to requests for support to civilian fire departments.
- II. INTRODUCTION: This position exists to provide fire protection and related services to personnel and resources of the West Virginia Air National Guard, Yeager Airport, Charleston, WV. Position is 100% federally funded and is considered mission essential. Due to the repetitive nature of normal duties, not knowing when emergency situations will arise, normal duties may not be completed at normally scheduled times. They are to be completed by 1600 hours of that duty day unless otherwise approved by the Assistant Fire Chief. Fire Fighters receive recurring proficiency training as directed by AFMAN 32-2003 and AFI 32-2001/ANG Supp. 1. Various training aids and manuals give fire fighters adequate training. Work assignments are made on crew basis in rotation. Normal assignments are completed by the day of the week, i.e., Monday – clean vehicles, Tuesday – bunkroom, etc.
- III. The following duties, responsibilities and requirements constitute minimum requirements for this position.
- IV. DUTIES AND RESPONSIBILITIES. Employee will perform or acquire competencies through established training to perform all assigned duties and responsibilities.

Works scheduled 24-hour shifts in a variety of duties at the fire station and at the scene of an aircraft crash, fire or other emergency.

- a. Reports directly to the Crew Chief, Assistant Chief and/or Fire Chief.
- b. Performs inspection and operator maintenance of fire fighting vehicles, tools, equipment, protective clothing, and maintains station facilities in a safe, efficient and timely manner following prescribed procedures. Missed

- scheduled maintenance and inspection procedures may affect performance rating negatively.
- c. Drives and operates crash/fire rescue vehicles. Operates tools and equipment, controls and extinguishes aerospace vehicle fires. Performs overhaul and salvage operations, airfield patrol surveillance, standbys and fuel spill cleanup. Assists in the evacuation of personnel from buildings, protects exposures and positions and operates tools and equipment. Controls and extinguishes structural fires, loads hose and hose load finishes.
  - d. Performs building inspections and pre-fire planning, performs maintenance and testing of all building Fire alarm systems, wet and dry pipe sprinkler systems, deluge systems and any other fire fighting systems. These duties will be performed IAW prescribed regulations and procedures. Failure to perform the above duties will reflect negatively on performance evaluation.
  - e. Effects entry by normal and emergency means in aircraft and buildings, shuts down aircraft engines and systems, performs rescue and administers emergency first aid and CPR if necessary. These duties will be performed efficiently and safely as possible. Failure to perform the above duties is considered unsatisfactory and will affect the performance rating negatively.
  - f. Participates in all training, classroom and practical, IAW current regulations and directives, and assists in evaluating training done by other firefighters. More than six missed training classes and/or drills will be considered unsatisfactory and will affect performance rating negatively.
  - g. Performs fire alarm and communication center duties. Alerts fire fighting personnel and support agencies, dispatches equipment, and informs personnel of location and nature of fires. Directs all incoming calls to appropriate personnel and takes messages. Will operate alarm room IAW AFI 32-2001/ANG Supp. 1. Noncompliance with AFI 32-2001/ANG Supp. 1 will affect performance rating negatively.
  - h. Strictly adheres to policies and regulations IAW the operating instructions of this Fire Department, the State of West Virginia regulations and AFI 32-2001/ANG Supp. 1. Will conduct himself/herself in a professional manner at all times and maintain the proper attitude toward the position at all times. Will be on time for all shifts unless leave has been approved or the Assistant Fire Chief has approved the employee being late. Being late for roll call more than twice without approval during the rating period will be considered unsatisfactory and will affect the performance rating negatively.
  - i. Must acquire a working knowledge of regulations, directives, operating instructions and standards.
  - j. Must acquire a working knowledge of all mission related hazardous materials.
  - k. Must be able to make immediate decisions during emergency situations.
  - l. Other duties as assigned.

#### V. SUPERVISORY CONTROLS:

Reports to the Crew Chief or Assistant Chief for crew assignments.

## VI. QUALIFICATIONS:

### a. Age Requirement:

1. Employee must be at least age 18 at the time of this announcement.
2. Maximum age of 37 at the time of probationary appointment. Industry standard due to retirement qualification of age 60.

### b. Mandatory:

1. EDUCATION: High school graduation or equivalent.
2. EXPERIENCE: Must have at least one year of fire fighter experience with military or organized civilian fire department.
3. **Must submit to and pass, without exception, initial and annual occupational physical examination in accordance with the current edition of NFPA 1582 (Medical Requirements for Fire Fighters).**
4. **Applicants will receive Psychological evaluations in accordance with the current edition of NFPA 1582 (Medical Requirements for Fire Fighters).**
5. Must possess and maintain, at all times, a state and government vehicle operator's license. Failure to do so could result in dismissal.
6. Must have a working knowledge of all assigned fire fighting and rescue equipment.
7. Must be familiar with egress and safety procedures of all assigned military and civilian aircraft.
8. Must be knowledgeable in operations of vehicles and radios around aircraft movement areas.
9. Must be willing to be tested for communicable diseases and illegal substance consumption. Positive results will result in immediate termination.
10. Must complete all required training to obtain skill level 3E771, i.e. ...(CDC, or in residence) within 12 months of appointment.
11. Completion of a U.S. Air Force Fire Protection Course and have attained the U.S. Air Force AFSC or equivalent to include all driver operator courses.
12. Possess First Aid/First Responder as a minimum.

### c. OCCUPATIONAL ASSESSMENT:

#### **CARDIOVASCULAR ASSESSMENT**

1. 1.5 mile run required to be completed within 13.00 minutes or time established by age group according to AF Physical Training regulations.

#### **OCCUPATIONAL ASSESSMENT**

The assessment component requires firefighters to complete ten simulated fire fighting tasks on obstacle course (circuit) wearing full protective clothing with a SCBA in a consecutive manner without stopping and no time limit. The ten tasks are as follows:

**Task 1: One Arm Hose Carry.** Carry one 50-ft section of 3-inch hose 100 feet.

**Task 2: Ladder Raise.** Carry a 12-ft ladder 50 feet and raise it against a wall.

**Task 3: Charged Hose Drag.** Drag a charged 1.5 ¾ inch hose 100 feet.

**Task 4: First Ladder Climb.** Climb a 24-ft ladder (10 rungs) three times.

**Task 5: High Volume Hose Pull.** Pull a section of 4.5 or 5-inch hose 100 feet hand over hand.

**Task 6: Forcible Entry.** Move a 225 lb tire 12 inches using a 10-lb

**Task 7: Victim Drag.** Drag a mannequin weighing 150 pounds 100 feet.

**Task 8: Second Ladder Climb.** Climb a 24-ft ladder (10 rungs) twice.

**Task 9: Ladder Lower.** Lower a 12-ft ladder and carry it a distance of 50 feet.

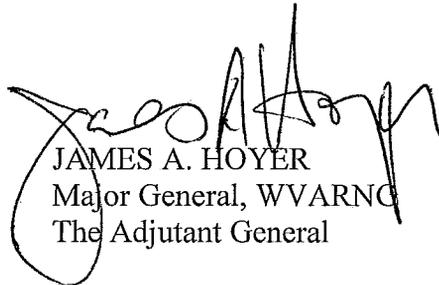
**Task 10: Spreader Tool Carry.** Carry an 80-lb spreader tool (Hurst Tool) 100 feet.

d. DESIRABLE:

1. Maintains a State or National EMT-B course.
2. Completion of a U.S. Air Force Fire Protection Course and have attained the U.S. Air Force AFSC or equivalent to include all driver operator courses.

**SPECIAL REQUIREMENT:**

1. Position is contingent upon continued receipt of Department of Defense funding.
2. This position falls under the West Virginia Public Employees Retirement Systems (PERS).
3. Must be able to obtain and maintain a security clearance.
4. Applicant must be a member or eligible and willing to be a member of the WVANG with assignment to the Fire Protection Branch.

  
JAMES A. HOYER  
Major General, WVARNG  
The Adjutant General