

WEST VIRGINIA MILITARY AUTHORITY
1703 COONSKIN DRIVE
CHARLESTON WV 25311-1085
POSITION VACANCY ANNOUNCEMENT
Announcement Number: ML130104

OPENING DATE: January 29, 2013

CLOSING DATE: February 22, 2013

LOCATION: Base Civil Engineering, 130th Airlift Wing, West Virginia Air National Guard, 1679 Coonskin Drive, Charleston WV 25311-5005

JOB TITLE: MA Electrician, Master

WORKING TITLE: Electrician, Master

STARTING SALARY RANGE: \$ 39,684 – \$ 59,520

HOW TO APPLY: Anyone interested in applying for this position must submit a **completed West Virginia Military Authority Application for Employment and resume** to: Base Civil Engineering, Attn: 130AW/CE, Mail Box #18, Building 136, West Virginia Air National Guard, 1679 Coonskin Drive, Charleston, WV 25311 on or before the closing date noted above. Applications may be obtained at Base Civil Engineering.

NATURE AND SCOPE OF WORK: Under general direction, at an advanced level, performs highly skilled electrical installation and maintenance work in accordance with industry standards, guidelines and applicable codes. Performs design of complex electrical work and oversight of electrical contractors. Installs, repairs and maintains compiles electrical equipment and related systems. May serve as lead worker over other electricians or other staff members, some travel is required. Performs related work as required.

EXAMPLES OF WORK

Installs, repairs, renovates and maintains low and high voltage systems, HVAC, electrical equipment and related systems.

Designs electrical circuit schematic plans and writes specifications; reads blueprints and schematic diagrams and engineering specifications.

Inspects electrical installations.

Locates and corrects power failures and short circuits.

Ensures lock-out, tag-out procedures are followed by electricians and contractors.

Ensures safety procedures are followed by electricians and contractors.

Ensures all operational checks and maintenance are accurately performed according to specifications.

Attends appropriate training and/or refresher courses.

Maintains records and prepares reports.

May serve as lead worker.

Perform building service work such as sweeping, mopping and vacuuming floors and washing walls, windows, mirrors and fixtures.

Gathers and disposes of trash and waste materials.

Perform grounds maintenance including grass cutting and sod repair; uses hand mowers, riding mowers, backhoe, and dozer to complete assigned duties.

Gathers and disposes of trash and waste materials.

Perform in the snow removal plan by removing snow and ice from building entrances, walks, runways, taxiways, roadways, parking areas, and other designated areas assigned by supervisor using motorized vehicles, equipment and hand tools.
Performs other duties as assigned

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Installs, repairs, renovates and maintains low and high voltage systems, HVAC, electrical equipment and related systems.

Designs electrical circuit schematic plans and writes specifications; reads blueprints and schematic diagrams and engineering specifications.

Inspects electrical installations.

Locates and corrects power failures and short circuits.

Ensures lock-out, tag-out procedures are followed by electricians and contractors.

Ensures safety procedures are followed by electricians and contractors.

Ensures all operations checks and maintenance are accurately performed according to specifications.

Attends appropriate training and/or refresher courses.

Maintains records and prepares reports.

May serve as lead worker.

MINIMUM QUALIFICATIONS

TRAINING: Graduation from an accredited high school or equivalent.

EXPERIENCE:

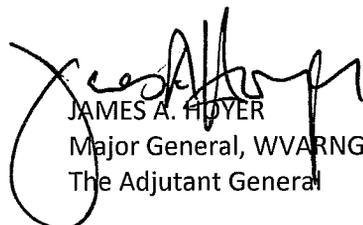
Three years of full-time or equivalent part-time paid experience as a Master Electrician installing and maintaining commercial electrical systems.

SUBSTITUTION:

Successfully completed coursework from an accredited four year college or university or accredited business school may be substituted for work experience.

SPECIAL REQUIREMENTS:

1. Position is contingent upon receipt of continued Department of Defense funding.
2. This position falls under the West Virginia Consolidated Public Retirement System.
3. Must be able to obtain and maintain a security clearance.
4. This position is contingent upon possessing or obtaining a CDL (Commercial Driver's License) within six months of hire date at own expense.
5. Specific positions may require certification from a federal EPA approved testing organization as a certified technician required by the Clean Air Act on refrigerant recycling.
6. State Positions announced by the Adjutant General are **AT-WILL EMPLOYMENT POSITIONS**. The term At-Will Employment means the employee may be terminated at anything without cause.
7. Consideration will be given to all qualified applicants without regard to race, color, religion, sex national origin, politics, age, membership or non-membership in an employee organization.
8. Specific positions may require certification of a Master Electrician License.



JAMES A. FOYER
Major General, WVARNG
The Adjutant General