



*West Virginia National Guard  
Human Resources Office  
Bulletin*



**Bulletin Number: 16-01**

**Date: 19 July 2016**

**Applicability: Permanent National Guard (NG) Technicians**

## **Federal Employees' Group Life Insurance (FEGLI) Open Season**

**Subject:** The FEGLI Program will have a life insurance Open Season from 1 September 2016 – 30 September 2016.

**Reference(s):** 5 CFR Section 870.401-402

Federal Register – Notice by the Office of Personnel Management 7 Aug 2015  
OPM Benefits Administration Letter Number(s) 16-204, 15-203

**Effective Date:**

Open Season Elections become effective on the first day of the first pay period that (a) begins on or after 1 October 2017, or (b) follows a pay period in which a full-time bi-weekly paid permanent employee worked a minimum of 32 hours. Please note that leave, whether paid or unpaid, does not qualify toward the minimum pay and duty status requirement.

**Summary:**

This year, FEGLI will host its first Open Season since 2004. During this opportunity, employees who are not enrolled in the FEGLI Program can elect Basic and any or all of the optional insurance coverage detailed below. Employees who are already enrolled in the FEGLI Program can increase their coverage, up to the maximum available, or change their coverage. An employee who takes no action during the Open Season will keep the same coverage he/she had before the Open Season. Any coverage previously waived will remain waived.

**Types of Coverage:**

- **Basic** – coverage on the employee's life equal to the employee's annual rate of basic pay, rounded up to the next even \$1,000, plus \$2,000.
- **Plus Three Types of Optional insurance:**
  - **Option A – Standard** covers the employee's life for \$10,000

- **Option B – Additional** covers employee's life for one, two, three, four, or five times the employee's annual rate of basic pay rounded up to the next \$1,000
- **Option C – Family** covers the lives of the employee's spouse and eligible children. An employee can elect one, two, three, four, or five multiples of Option C coverage. Each multiple is equal to \$5,000 of coverage on the life of a spouse and \$2,500 of coverage on the lives of each eligible child.

**Election Processing:**

All elections will be processed electronically through the Employee Benefits Information System (EBIS) at [www.abc.army.mil](http://www.abc.army.mil). Paper forms will not be accepted. Electronic elections are prospective and will not be backdated. Paper election forms will not be accepted and elections cannot be accomplished through the HRO.

**Resources:**

FEGLI Open Season Website: [www.opm.gov/FEGLIopenseason](http://www.opm.gov/FEGLIopenseason)

FEGLI General Website: [www.opm.gov/life](http://www.opm.gov/life)

FEGLI Premium Calculator: <https://www.opm.gov/retirement-services/calculators/fegli-calculator/>

**For questions or more information please contact SGT Brooke Goldsberry at (304) 561-6429.**



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