

Attachment 1

STATEMENT OF UNDERSTANDING

I, (Grade & Name), understand that I am voluntarily entering a limited active duty tour under Title 32 USC 502(f) and that I cannot accrue sufficient creditable service to qualify for a regular retirement under Title 10 USC 8911 or 10 USC 8914. I understand that this tour must be approved by NGB and that waivers to extend this tour beyond four years will not be considered.

(Signature block of member)  
(Date)

(Signature block of witness)  
(Date)

Attachment 2

AGR ELIGIBILITY CHECKLIST

NAME: KARIN DOE Rank: CAPT SSN: 123-45-6789

REVIEWED: \_\_\_\_\_ CLOSSES: \_\_\_\_\_

ANNOUNCEMENT #: 12-345 RANK & AFSC: CAPT, 36P3

YES N/A NO QUESTIONS

- ( ) ( ) ( ) Has individual been separated "for cause" from active duty or a previous AGT tour?
- ( ) ( ) ( ) Has copy of SF88 ( ) SF93 ( ). (Not required for on-board ANG AGRs, AF Form 895 for Temp AGRs).
- ( ) ( ) ( ) Checked SF88 to verify weight qualification per AFR 160-43 (AFI 48-123). Meet standards?
- ( ) ( ) ( ) AFR 39-1 (AFI 36-2108) has aptitude requirements of:  
 Mech: \_\_\_ Admin: \_\_\_ Gen: \_\_\_ Elect: \_\_\_  
 Applicant has Aptitude scores of:  
 Mech: \_\_\_ Admin: \_\_\_ Gen: \_\_\_ Elect: \_\_\_
- ( ) ( ) ( ) Applicants aptitude scores meet the minimum requirement IAW AFR 39-1 (AFI 36-2108) for entrance into the announced AFSC?
- ( ) ( ) ( ) Applicant will require aptitude testing to meet entrance requirements IAW AFR 39-1 (AFI 36-2108) for AFSC \_\_\_\_\_ is selected?
- ( ) ( ) ( ) AFR 39-1 (AFI 36-2108) has Physical Profile Requirements of:  
 P: \_\_\_ U: \_\_\_ L: \_\_\_ H: \_\_\_ E: \_\_\_ S: \_\_\_ X Factor: \_\_\_  
 Applicant's SF88 has a Physical Profile of:  
 P: \_\_\_ U: \_\_\_ L: \_\_\_ H: \_\_\_ E: \_\_\_ S: \_\_\_ X Factor: \_\_\_
- ( ) ( ) ( ) Applicant possesses the announced AFSC and/or is qualified for entrance into the announced AFSC?
- ( ) ( ) ( ) Applicant must refrain to AFSC \_\_\_\_\_ from entry level if selected?
- ( ) ( ) ( ) This applicant will require an AF Form 2096 is selected?
- ( ) ( ) ( ) Applicant is receiving or is eligible for an Immediate Federal annuity (Civ or Mil)?
- ( ) ( ) ( ) If officer applicant is not a current member of the ANG does the individual have a Bachelor's or higher degree?

- ( ) ( ) ( ) Applicant is receiving or is eligible for an immediate Federal annuity (Civ or Mil)?
- ( ) ( ) ( ) If officer applicant is not a current member of the ANG does the individual have a Bachelor's or higher degree?
- ( ) ( ) ( ) Officer applicant's DOR: \_\_\_\_\_ Grade: \_\_\_\_\_  
ROPA date will be: \_\_\_\_\_
- ( ) ( ) ( ) Applicant can complete five years of active Federal service prior to eligibility for a regular retirement? (Note: This may be waived.)
- ( ) ( ) ( ) Applicant has sufficient retainability to complete twenty years of active duty prior to MSD?
- ( ) ( ) ( ) Applicant is an AGR assigned to: \_\_\_\_\_
- ( ) ( ) ( ) Applicant is a Technician assigned to: \_\_\_\_\_
- ( ) ( ) ( ) Will a grade inversion exist if the applicant is selected?
- ( ) ( ) ( ) Will a PCS move be required?
- ( ) ( ) ( ) Applicant is qualified for interview based on the announcement as written?
- ( ) ( ) ( ) \*Application is being forwarded for interview because no qualified applications were received. Applicant meets requirements for entry into required AFSC.
- ( ) ( ) ( ) Application is being returned to the individual due to:  
\_\_\_\_\_  
\_\_\_\_\_

## Attachment 3

## AGR/MILITARY TECHNICIAN GRADE COMPARABILITY

The following grade comparison table determines the maximum AGR grade authorized for each position on the SPMD. Provisions of this table are not waivable.

Max AGR Grade	Mil Tech Grade			
	GS/GM	WS	WL	WG
O-6 Col	14, 15			
O-5 Lt Col	12, 13*			
O-4 Maj	11			
E-9 CMSgt	9,10,11	7 - 16	11 - 13	14
E-8 SMSgt	8	4 - 6	10	13
E-7 MSgt	7	1 - 3	8, 9	11, 12
E-6 TSgt	6		1 - 7	1-10
E-5 SSgt	1-5			1-8

DELETE

## NOTES:

1. This table establishes GS-11 as the entry level for officers into AGR status. Officers previously entered at the lower level may be retained; however, they may not be promoted to major unless occupying a valid GS-11 or above position.

2. The entry of officers into WS-12 through WS-16 is prohibited. Officers previously entered into AGR status in these grades may be retained; however, they may not be promoted above the grade of major.

3. AGR grade ceilings are based on the NGB approved standardized or benchmark position description (PD). Local exception PDs classified by the SPMO will not be used to justify a higher AGR grade.

- \* 4. AGR members assigned to Logistic/Support Group Commander, HRO and ESSO positions with the O-6/COL UMD Authorization and within the State AGR Controlled Grades, are authorized O-6/COL AGR grade.
5. Current Deserving Airman Promotion Policy IAW ANGI 36-2502 will apply to AGR personnel for promotion to one grade over Comparability limitations.
6. Promotion of incumbents to small shop chief positions as defined by their technician position description can be promoted to the authorized UMD Grade provided they are assigned to the same FAC & ORG STRUCTURE CODE both Mil - Full-time.

## Attachment 4

## FORMAT FOR REQUESTING TEMPORARY AGR TOURS

(Appropriate Letterhead)

FROM: Unit Commander

SUBJ: Request for Temporary AGR Tour

TO: (through command channels including ~~SPMO~~ to ~~NGB/DPX~~)

HRO ANGRC/DPPUA

Request authority to hire (grade, name if known) for (number of days not to exceed 139) in support of (provide justification).

(appropriate signature block)

## NOTES:

1. Temporary AGR tours are approved based on dollar availability and the justification provided. ~~NGB/DPX~~ will contact the appropriate offices at NGB or ANGRC for their comments and/or approval. Temporary tours in the grade of Colonel, Lt Colonels, Major, E8 and E9 will not normally be approved. Temporary tours to backfill individuals attending formal school training will not normally be approved.

ANGRC/DPPUA

2. This format pertains to requests for temporary tours which are required after all of your available AGR employment authorizations have been filled. A letter is not required when AGR employment authorizations are available within your state. However, the provisions of this regulations must be followed for all temporary tours.

## Attachment 5

## FORMAT FOR 139 DAY TEMPORARY TOUR WAIVER

(Appropriate Letterhead)

FROM: Unit Commander

SUBJ: Request to Exceed 139 Day Temporary Tour

TO: (through command channels including SPMD to ANGR/DPM)

1. Request authority for (Grade, Name, unit) to exceed 139 days of temporary AGR status in one fiscal year. (Explain rationale of why the individual must be extended. Include rationale why another individual cannot be obtained to fulfill the position requirements. If the temporary assignment is against a vacant position, explain why a the position has not been filled.)
2. The following pertinent information is provided.
  - a. Dates and number of days of previous Temporary AGR duty.
  - b. The individual is performing duties against (provide SPMD position, AFSC, and unit).
  - b. The individual does /does not live within commuting distance. (Waivers will not be considered where PCS entitlement will be incurred.)
  - c. The individual does/does not possess the AFSC required.
  - d. The individual has completed a physical IAW paragraph 7.2.4. of ANGI 36-101.

(appropriate signature block)

Attachment 6  
PDS INSTRUCTIONS

The following PDS actions are required for AGR personnel.

A6.1. The code "ANG-ACTIVE duty status" (DIN SDM) must be updated no later than the effective date of the AGR tour. The following codes will be used:

- A - Reimbursed by Foreign Government
- D - Production Recruiter
- E - Recruiting Retention Program Manager
- F - 200AS & 201AS (T-43 units)
- J - Drug Interdiction Program
- K - Reimbursable Position
- L - Detached Alert
- M - Defense Systems Evaluation Support (169th Elect Sec Sq)
- N - Combat Readiness Training Centers & Gunnery/Bomb Ranges
- O - All other AGR Personnel
- P - Career and Education Manager
- R - Weapons System Security
- S - RTU Flying Training Instructor
- T - ANG Training Units
- U - Temporary Tour Authorized by NGB

NOTE: Code "U" will be used to identify members in a temporary AGR status when resources for the tour are provided by NGB in addition to allocated resources. Temporary AGR personnel accommodated within a state's employment authorizations will be identified by the appropriate active duty status code for the duties they are performing.

A6.2. DIN JBZ (ANG-TECHNICIAN-ID) will automatically update to a "3" for AGR personnel when one of the above codes is entered. DIN GFA (CIVILIAN\_GRADE) must be updated.

A6.3. Servicing CBPOs will ensure that other PDS updates required as a result of individuals entering AGR status are accomplished.

A6.4. The DIN "ANG-ACDU-TOUR-START-DT" must reflect the date an individual initially entered AGR status (without break). When tours are renewed, this field must not be changed. Only update the tour stop date.

BY ORDER OF THE CHIEF,  
NATIONAL GUARD BUREAU

2

Key on 15-26  
14 SEP 94

CHANGE 1 TO ANGI 36-101  
5 August 1994

Personnel

THE ACTIVE GUARD/RESERVE (AGR) PROGRAM

ANGI 36-101, 29 December 1993, is changed as follows:

Page-Insert Changes. New or revised material is indicated by a \*.

Remove	Date	Insert
1-2	29 Dec 93	1-2
5 through 12	29 Dec 93	5-12
19-20	29 Dec 93	19-20
23-24	29 Dec 93	23-24
27	29 Dec 93	27

DONALD W. SHEPPERD  
Major General, USAF  
Director, Air National Guard

OFFICIAL

DEBORAH GILMORE  
Acting Chief  
Administrative Services

OPR: NGB/DPP0  
Pages: 16/Distribution: F

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FILE

01 03 121609Z MAR 99 RR

UUUU

ZYUW

ANG ANDREWS AFB MD//DPPU//  
AIG 7309//DP/MPMO/ESSO/HRO//

*(Note Para 2  
elig. requirements)*

UNCLAS

ANG 99-005

SUBJECT: POLICY CLARIFICATION AGR/MILITARY TECHNICIAN GRADE  
COMPARABILITY

REFERENCE: 7309 MESSAGE ANG/DP 98-063, DATED 13 NOV 98.

1. NUMEROUS QUESTIONS AND REQUESTS FOR POLICY CLARIFICATION FROM  
FIELD REPRESENTATIVES INDICATE THE NEED FOR FURTHER GUIDANCE  
CONCERNING 7309 MESSAGE ANG/DP 98-063, DATED 13 NOV 98. THE INTENT  
FOR RELAXING THE COMPARABILITY RULES TO ALLOW DESERVING AIRMAN  
PROMOTIONS FOR OUR AGR MEMBERS WAS TWOFOLD. FIRST, TO RECOGNIZE  
MEMBERS WHO HAVE THE POTENTIAL TO ASSUME THE HIGHER GRADE,  
BUT WERE RESTRICTED BY THEIR COMPARABLE ASSIGNMENT. SECOND,  
TO AFFORD AGR MEMBERS, THE SAME CONSIDERATION WE AFFORD OUR  
TRADITIONAL GUARDSMAN AND MILITARY TECHNICIANS. HOWEVER, THIS NEW  
POLICY SHOULD BE USED WITH THE SAME CAUTION WE EXECUTE ALL ENLISTED  
PROMOTIONS AND ASSIGNMENT POLICIES. IT IS NOT INSURANCE FOR  
EVERY AGR MEMBER TO RETIRE IN A HIGHER GRADE, NOR FOR RETENTION IN  
THAT GRADE BEYOND 24 MONTHS. WE URGE YOU TO CONSIDER YOUR

ROSE SCUTTINA, SMSGT, USAF  
DPPU, DSN: 278-8400

*Marion J. Martin*  
MARION J. MARTIN, COL, USAF  
CRC: 31494

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121609ZMAR99

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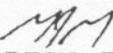
02 03 121609Z MAR 99 RR UUUU ZYUW

FORCE MANAGEMENT OBJECTIVES BEFORE EFFECTING PROMOTION ACTIONS.

THE PARAMETERS ESTABLISHED BELOW SHOULD PROVIDE THE REQUIRED GUIDANCE AND ANSWER YOUR QUESTIONS.

2. IN ORDER TO BE CONSIDERED PROMOTION ELIGIBLE UNDER THIS POLICY EXCEPTION, THE AGR MEMBER MUST MEET THE MINIMUM DESERVING AIRMAN PROMOTION PROGRAM CRITERIA OUTLINED IN TABLE TWO OF ANGI 36-2502. ADDITIONALLY, A MEMBER MUST HAVE A MINIMUM OF 18 YEARS TOTAL ACTIVE FEDERAL MILITARY SERVICE (TAFMS). THIS POLICY IS APPLICABLE, SINCE OVERGRADE CONDITIONS ARE LIMITED TO 24 MONTHS FOR AGR MEMBERS. EXCEPTIONS OR WAIVERS TO THIS POLICY WILL NOT BE CONSIDERED.
3. OUR ORIGINAL MESSAGE EXCLUDED THE CATEGORY-ONE AGR MEMBERS FROM THIS POLICY. AS OF THE DATE OF THIS MESSAGE, CATEGORY ONE AGRS ARE INCLUDED PROVIDED THEY MEET BOTH THE CRITERIA FOR DESERVING AIRMAN PROMOTION AND HAVE A MINIMUM OF 18 YEARS OF TAFMS.
4. AGR PERSONNEL WHO ARE ASSIGNED AGAINST A GS-6, TSGT ON THE FULL-TIME DOCUMENT, BUT HOLD A MSGT POSITION ON THE UMD, MAY ALSO BE PROMOTED TO MSGT PROVIDED THEY HAVE A MINIMUM OF 18 YEARS OF TAFMS.
5. AT THE END OF THE 24-MONTH OVERGRADE ASSIGNMENT PERIOD FOR THE CRITERIA OUTLINED IN PARAGRAPHS 2 THROUGH 4 OF THIS MESSAGE, THE

ROSE SCUTTINA, SMSGT, USAF  
DPPU, DSN: 278-8400

  
MARION J. MARTIN, COL, USAF  
CRC: 31494

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MEMBER MUST BE REASSIGNED TO BOTH A FULL-TIME AND MILITARY POSITION COMMENSURATE WITH THEIR NEW PAYGRADE. THE ONLY OPTIONS AT THIS POINT, IF THE UNIT IS UNABLE TO REASSIGN THE MEMBER TO SUCH A POSITION, ARE EITHER VOLUNTARY DEMOTION OR SEPARATION/RETIREMENT. AGAIN, EXCEPTIONS OR WAIVERS WILL NOT BE CONSIDERED.

6. THE ASSIGNED STRENGTH PERCENTAGES OUTLINED IN ANGI 36-2502 AND ANGI 36-2101 MUST NOT BE EXCEEDED.

7. POCS ARE MSGT MERRY, ANG/DPPU, DSN 278-8431 OR SMSGT SCUTTINA, ANG/DPPU, DSN 278-8400.

ROSE SCUTTINA, SMSGT, USAF  
DPPU, DSN: 278-8400

*MM*  
MARION J. MARTIN, COL, USAF  
CRC: 31494

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ROUTINE

13052522.RRU

DATE: 05-13-1997

TIME: 11:05:55

REVIATED

TO: ??

E-MAIL: AG

PAPER: AG

RAAUZYUW RHDJAAA5644 1322200-UUUU--RUVRBOA RUVRBOG.

ZNR UUUUU

R 132100Z MAY 97

FM ANGRC ANDREWS AFB MD//MPPUA//

TO AIG 7309//ESSO/HRO/MPMO//

INFO RHDJANG/ANGRC ANDREWS AFB MD//MPPUA//

BT

UNCLAS

ANGRC 97-055

SUBJECT: POLICY CLARIFICATION - ANGI 36-101, THE ACTIVE GUARD/RESERVE (AGR) PROGRAM, PARAGRAPH 2.2.1.1.

1. PLEASE NOTE THAT THE ABOVE MENTIONED PARAGRAPH IS CURRENTLY BEING REWRITTEN TO INCLUDE THE FOLLOWING STATEMENT:

2. AS OF THE DATE OF THIS MESSAGE, ALL FULL-TIME POSITIONS AT AIR DEFENSE SECTORS ARE CATEGORY ONE. WAIVERS TO THIS CONDITION WILL NOT BE CONSIDERED. PREVIOUSLY APPROVED WAIVERS WILL REMAIN VALID.

3. QUESTIONS REGARDING THIS POLICY CLARIFICATION SHOULD BE DIRECTED TO EITHER MSGT CHRIS MERRY, ANG/MPPUA, DSN 278-8431, OR SMSGT ROSE SCUTTINA, ANG/MPPUA, DSN 278-8400.

BT

EGAA

ROUTINE

PAGE: 1

13052522.RRU

From: , smd  
Sent: Friday, November 20, 1998 11:19 AM  
To: hro.wvhq  
Subject: Routine AGR/MILITARY TECHNICIAN GRADE C

All offices receiving this message for RID RUVABQA are:

TO AIG 7309//HRO/ESSO// Routed from message

The HRO copy was sent to hro.wvhq

The ESSO copy was sent to esso.130aw

All offices receiving this message for RID RUVABQG are:

TO AIG 7309//HRO/ESSO// Routed from message

The HRO copy was sent to hro.wvhq

The ESSO copy was sent to esso.130aw

RAAUZYUW RHDJAAA3310 3232123-UUUU--RUVABQA RUVABQG.

ZNR UUUUU

R 131202Z NOV 98

FM ANG ANDREWS AFB MD//DPPU

TO AIG 7309//HRO/ESSO//

RUEAHQA/HQ DCANG WASHINGTON DC//HRO//

INFO ZEN/113 FW ANDREWS AFB//CC/DP//

BT

UNCLAS

ANG/DP 98-063

SUBJECT: AGR/MILITARY TECHNICIAN GRADE COMPARABILITY, ANGI 36-101,  
THE ACTIVE GUARD/RESERVE PROGRAM, ATTACHMENT 3

1. MAJOR GENERAL WEAVER, IN CONSULTATION WITH THE BOARD OF DIRECTORS, IS PLEASED TO ANNOUNCE THE FOLLOWING CHANGES TO BE EFFECTIVE IMMEDIATELY.
2. PLEASE MAKE THE FOLLOWING CHANGES TO ATTACHMENT 3 OF ANGI 36-101:

✓DELETE THE E-5 (SSGT) PORTION OF THE TABLE.

✓CHANGE THE E-6 (TSGT) PORTION OF THE TABLE TO READ E-6 TSGT IS PAGE 02 RHDJAAA3310 UNCLAS COMPARABLE TO GS 1-6, WL 1-7 AND WG 1-10.

ADD AN ASTERISK AFTER THE 13 IN THE O-5/LT COL, GS 12,13 PORTION OF THE TABLE.

ADD NOTE 4. \*AGR MEMBERS ASSIGNED TO LOGISTICS/SUPPORT GROUP COMMANDER, HRO AND ESSO POSITIONS WITH THE O-6/COL UMD AUTHORIZATION AND WITHIN THE STATE AGR CONTROLLED GRADES, ARE AUTHORIZED O-6/COL AGR GRADE.

ADD NOTE 5. CURRENT DESERVING AIRMAN PROMOTION POLICY IAW ANGI 36-2502 WILL APPLY TO AGR PERSONNEL FOR PROMOTION TO ONE GRADE OVER COMPARABILITY LIMITATIONS.

ADD NOTE 6. PROMOTION OF INCUMBENTS TO SMALL SHOP CHIEF POSITIONS AS DEFINED BY THEIR TECHNICIAN POSITION DESCRIPTION CAN BE PROMOTED TO THE AUTHORIZED UMD GRADE, PROVIDED THEY ARE ASSIGNED TO THE SAME FUNCTIONAL ACCOUNT CODE (FAC) AND ORGANIZATIONAL STRUCTURE CODE (OSC) BOTH MILITARILY AND FULL-TIME.

PAGE 03 RHDJAAA3310 UNCLAS

THESE CHANGES TO THE COMPARABILITY CHART DO NOT APPLY TO CATEGORY ONE  
(1) AGRS.

THESE POLICY CHANGES WILL BE INCORPORATED INTO THE REVISION OF  
ANGI 36-101. ANG/DPP POINTS OF CONTACT FOR THIS ISSUE ARE SMSGT  
SCUTTINA AND MSGT MERRY, DSN 278-8400.

BT  
#3310  
NNNN