



State of West Virginia
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JFHQ-WV-TAG

5 January 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Appointment of the Deployed Sexual Assault Response Coordinator (DSARC), Army Unit Victim Advocate (UVA) and Air Force Victim Advocate (VA)

1. Reference:

- a. DoD Directive 6495.01, dtd 07Nov08
- b. DoD Instruction 6495.02, dtd 13Nov08
- c. AR 600-20, Chapter 8, dtd 11Feb09
- d. AFI 36-6001, dtd 28Sep08

2. Each Battalion Level Command, Recruiting and Retention Command, Training Site Command, Regional Training Institute, JITEC and FWAATS will appoint two Unit Victim Advocates (ideally one male and one female) to support victims of sexual assault. Selected individuals will be Officers (CW2 / 1LT or higher) or Non-Commissioned Officers (SSG or higher) that meet the criteria established in Para 8-6, AR 600-20.

3. Each Brigade Level Command, JFHQ, SODE, State Aviation Command and MEDCOM will appoint a DSARC and two UVAs. Selected DSARC individuals will be Officers (CW3 / MAJ or higher) and Non-Commissioned Officers (SFC or higher) that meet the criteria established in Para 8-6, AR 600-20.

4. The 130th AW and 167th AW will appoint a minimum of two VAs per wing. The AF VAs are volunteers (E-5 or above) who must interview and be selected by their perspective Wing SARC.

4. A copy of the appointment letter will be forwarded to the JFHQ SARC. Selected individuals will complete a Victim Advocate Application and Data Sheet. Each DSARC, UVA and VA will attend formal training conducted at PEC or a course approved by NGB. The JFHQ SARC has sole discretion on whether individuals will serve or continue to serve as a DSARC, UVA or VA.

5. The DSARC, UVA and VA will be responsible for annually conducting unit training on the prevention of sexual assault throughout their respective command once fully qualified.

6. All sexual assaults will be reported to the JFHQ SARC immediately upon notification. Sexual assault incident's level of confidentiality will be maintained according to the reporting option established in App H, AR 600-20.

7. Point of contact for this action is CPT Bridget M. Saunders, (304) 561-6681, DSN: 623-6681 or email bridget.saunders@wv.ngb.army.mil.


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